



Oversight and Governance

Chief Executive's Department
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CITY COUNCIL – SUPPLEMENT PACK

Monday 16 November 2020
2.00 pm
Virtual meeting

Members:

Councillor Mavin, Chair

Councillor Winter, Vice Chair

Councillors Allen, Mrs Aspinall, Ball, Mrs Beer, Bowyer, Mrs Bowyer, Mrs Bridgeman, Buchan, Carson, Churchill, Coker, Cook, Corvid, Dann, Darcy, Sam Davey, Deacon, Derrick, Downie, Drear, Evans OBE, Goslin, Haydon, Hendy, James, Mrs Johnson, Jordan, Kelly, Laing, Michael Leaves, Samantha Leaves, Loveridge, Lowry, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Mrs Pengelly, Rennie, Riley, Singh, Pete Smith, Rebecca Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Ms Watkin, Wheeler and Wigans.

Members are invited to attend the above meeting to consider the items of business overleaf.

Please find enclosed additional information relating to items 8, 9 and 11.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

Tracey Lee

Chief Executive

City Council

- 8. Capital and Revenue Monitoring Report 2020/21 – Quarter 2 (Pages 1 - 20)**
- 9. City Council meeting dates 2021/22 (Pages 21 - 22)**
- 11. Urgent Key Decision to be Reported (Pages 23 - 28)**

City Council



Date of meeting: 16 November 2020

Title of Report: **Capital & Revenue Monitoring Report 2020/21– Quarter 2**

Lead Member: Councillor Mark Lowry (Cabinet Member for Finance)

Lead Strategic Director: Andrew Hardingham (Service Director for Finance)

Authors: Paul Looby – Head of Financial Planning and Reporting
Hannah West - Finance Business Partner

Contact Email: email: paul.looby@plymouth.gov.uk
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Your Reference: PLQ2

Key Decision: No

Confidentiality: Part I - Official

Purpose of Report

This report:

- Outlines the capital and revenue finance monitoring position of the Council as at the end of September 2020;
- Sets out the capital budget 2020-25, taking into account changes to the capital programme and adjustments to income assumptions as a result of the pandemic.

The forecast revenue outturn after the application of Covid grants and council mitigating actions is shown in Table I.

Table I: End of year revenue forecast

	Budget £m	Forecast Outturn £m	Variance £m
Total General Fund Budget	193.678	194.600	0.922

Recommendations and Reasons

That Council

1. Notes the current capital and revenue monitoring position;
2. Approves the Capital Budget 2020-2025 as revised to £621.182m (as shown in appendix 1).

Alternative options considered and rejected

None – our Financial Regulations require us to produce regular monitoring of our finance resources and take the necessary actions to ensure that resources are in place to meet the Council's expenditure commitments.

Relevance to the Corporate Plan and/or the Plymouth Plan

This report is fundamentally linked to delivering the priorities within the Council's Corporate Plan. Allocating limited resources to key priorities will maximise the benefits to the residents of Plymouth.

Implications for the Medium Term Financial Plan and Resource Implications:

Robust and accurate financial monitoring underpins the Council's Medium Term Financial Plan (MTFP). The Council's Medium Term Financial Forecast is updated regularly based on on-going monitoring information, both on a local and national context. Any adverse variations from the annual budget will place pressure on the MTFP going forward and require additional savings to be generated in future years.

Carbon Footprint (Environmental) Implications:

No impacts directly arising from the recommendations of this report.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

** When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

The reducing revenue and capital resources across the public sector has been identified as a key risk within our Strategic Risk register. The ability to deliver spending plans is paramount to ensuring the Council can achieve its objectives and priorities as set out in the Corporate Plan

Appendices

**Add rows as required to box below*

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		<i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
I	Detailed Breakdown of the Capital Programme							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable)						
	If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
	1	2	3	4	5	6	7

Sign off:

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Originating Senior Leadership Team member: Andrew Hardingham (Service Director For Finance)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 30/10/2020											
Cabinet Member approval: Councillor Mark Lowry (Cabinet Member for Finance)											
Date approved: 03/11/2020											

I. Introduction

- I.1 This report outlines the capital and revenue finance monitoring position of the Council as at the end of September 2020. The primary purpose of this report is to detail how the Council is delivering against its financial measures using its capital and revenue resources and report new schemes approved in the capital programme.
- I.2 This paper provides an update to the report presented to Cabinet on 15 September 2020 which set out the month 4 position and issues arising from the Covid 19 pandemic
- I.3 As shown in Table 1 of the main report, the estimated revenue overspend is £0.922m. The overall forecast net spend equates to £194.600m against a budget of £193.678m, which is a variance of 0.48%.
- I.4 The five year capital budget 2020-2025 is currently forecast to be £621.182m as at 30 September 2020. The capital budget has been adjusted to take into account the rolling forward of the programme from 2019-2024 to 2020-2025 as well as changes to the capital programme and adjustments to the income assumptions shown in the appendix to this report.
- I.5 The Council's budget for 2020/21 was approved by Council in February only a month before the country was placed into lockdown as a response to the COVID-19 pandemic. At the time of writing this report the country was due to be placed into another national lockdown. The Ministry for Housing, Communities and Local Government (MHCLG) has to date paid the Council un-ringfenced grant in four tranches in response to the additional costs faced by Plymouth arising from the pandemic. These are set out in Table 2 below.

Table 2: One-off Grants Received

Covid-19 Grant Funding	£m
MHCLG Grant Tranche 1	8.464
MHCLG Grant Tranche 2	7.236
MHCLG Grant Tranche 3	2.503
MHCLG Grant Tranche 4	4.843
Total Grant received	23.046
Less used in 2019/20	(0.496)
Total Grant available for 2020/21 costs	22.550

- I.6 In addition to the grant set out in Table 2 above, the Government announced an Income Compensation Scheme which will partially offset the council's lost income arising from sales, fees and charges. This compensation will be 'one off' in nature for 2020/21 and has a set of parameters and rules.

- 1.7 In summary, after applying a deduction equivalent to 5% of the Council's budgeted income for 2020/21, the government will compensate 75 pence in every pound of losses thereafter from all eligible sales, fees and charges. Certain types of income have been deemed ineligible and will attract no compensation under the scheme. Ineligible income includes income from Commercial rents and Treasury Management investments. The Council has submitted a claim for £3.087m.
- 1.8 Cabinet Members and officers must look at all opportunities to manage the impact of Covid 19, existing legacy and in year budget pressures. The Council must declare a balanced budget at year end and this report summarises a number of potential mitigations. Forecasts will be refined and updated over the coming weeks due to the imminent lockdown and the financial challenges facing the Council should not be underestimated and managing them continues to be a principal priority for the Council both in the current year and over the duration of the Medium Term Financial Plan.

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Table 3: Revenue Monitoring Position

Directorate	Gross Expenditure	Gross Income	2020/21 Latest Approved Budget	Forecast Outturn – Prior to use of Covid Grants	Forecast Year End Variation - Prior to use of Covid Grants	Movement from previous month.
	£m	£m	£m	£m	£m	£m
Executive Office	6.500	(0.506)	5.994	6.071	0.077	(0.047)
Finance	29.962	(5.295)	24.667	24.463	(0.204)	(0.204)
Customer and Corporate	81.748	(64.638)	17.110	19.709	2.599	(0.028)
Children’s Directorate	149.354	(95.669)	53.685	57.975	4.290	0.000
People Directorate	125.425	(35.710)	89.715	94.868	5.153	0.000
Office of the Director of Public Health	19.306	(19.697)	(0.391)	(0.055)	0.336	0.179
Place Directorate	85.002	(60.011)	24.991	35.060	10.069	1.295
Corporate Items	5.362	(27.455)	(22.093)	(17.854)	4.239	(0.587)
TOTAL – Prior to use of Covid Grants	502.659	(308.981)	193.678	220.237	26.559	
Less balance of COVID 19 grants – Tranche 1-3,					(17.707)	
Less (Estimated) Income Compensation Scheme					(3.087)	
Less Tranche 4 Covid Grant					(4.843)	
SUB TOTAL					0.922	

Integrated Fund

The financial position for the Plymouth Integrated Fund is not being reported for the start of 2020/21 due in part to the financial uncertainties for both the Council and Devon Clinical Commissioning Group (CCG) arising from the Covid-19 crisis. It is also a reflection of the CCG operating without a formal budget for the period April to July 2020, with all costs being compensated on a claims basis by NHS England. For these reasons, it has been agreed by both parties that the Risk Share Agreement is reset to 0% for both parties for the full financial year.

Table 4: Key Issues and Corrective Actions

Included in the budget, is an assumed vacancy target of £3.800m. For the purposes of budget monitoring, it is assumed that this target will be met in full. In addition to this there are numerous Legacy items that are being covered off with in-year savings, but these pressures will still need to be addressed in future years.

Issue	Total £m	Management Corrective Action
<p>EXECUTIVE OFFICE</p> <p>There are legacy pressures of £0.045m along with additional costs which have been incurred due to newspaper publications covering narrative on Covid19.</p>	(0.034)	<p>The department will continue to seek efficiencies by reducing costs and increasing potential income opportunities. Risks will be closely monitored and mitigated wherever possible.</p>
<p>EXECUTIVE OFFICE – Legal</p> <p>There is currently a pressure, £0.189m. £0.100m was to be achieved from a Service review as indicated in the MTFP and £0.089m is apportioned Transformation legacy savings.</p>	0.111	<p>A small vacancy savings is offsetting this slightly and a budget review is underway.</p>

<p>FINANCE</p> <p>Transformation programme savings totalling £0.500m remain a pressure.</p> <p>Facilities Management and Project Services have now moved to Human Resources and Organisational Development, resulting in an underspend now being reported.</p>	(0.204)	<p>An in depth review of the Treasury Management budget has been undertaken. Interest rates have fallen significantly reflecting the Bank of England base rate of 0.1%. Interest on investments is forecast to be below the budget target. The interest charged on fixed debt remains unchanged but the council is benefiting from the reduction in the cost of short term borrowing. This is reflected in the forecast which is showing an in year saving.</p>
<p>CUSTOMER and CORPORATE – Customer Services</p> <p>Housing Benefit additional costs incurred due to the impact of Covid19 and pressures related to recovery of overpayments</p> <p>Covid19 has also impacted on income on Court Fees and Registration.</p>	1.445	<p>Pressures are being offset in part by salary savings. The department will continue to seek further savings where possible.</p>
<p>CUSTOMER and CORPORATE – Service Centre</p> <p>Legacy item totalling £0.600m. Other transactional services to transfer into the Service Centre.</p>	0.619	<p>Savings previously reflected have moved in line with the Business Service Review.</p>
<p>CUSTOMER and CORPORATE – Human Resources & OD</p>	0.242	<p>The R&M budget will be targeted primarily to undertake essential maintenance.</p>

<p>Facilities Management (FM) and Project Services have now transferred in resulting in a significant change to month 5 figures.</p> <p>The overall position has got worse by over £0.200m mainly due to lost income as a result of Covid19. There is risk in Repairs and Maintenance (R&M) budget which is being monitored.</p>		No other risks identified.
<p>CUSTOMER and CORPORATE – Departmental</p> <p>The budget includes savings of £0.570m from Transformation, and £0.004m gap to budget delivery affected by response to Covid19.</p>	0.574	Plans are in the process of being developed e.g. a review of management overheads across the directorate and challenging decisions will need to be made to address these pressures.
<p>CUSTOMER and CORPORATE – Transformation</p> <p>Costs incurred for funding laptops for officers and Members and remote working, offset by salary savings.</p>	(0.281)	The forecast underspend is helping to offset other pressures across the directorate.
<p>CHILDREN'S DIRECTORATE Savings Plans:</p> <p>£0.578m attributable to Covid19 due to: 1) restructure delays, 2) planned placement reviews stalled as a result of increased demand.</p>	4.290	Directorate to identify further plans to mitigate shortfall. EP+S restructure now in-train and will achieve full savings for full year 2021/22; Home to School Transport plan now in place to deliver full £0.179m target. Current position is 86% of the savings plans are realised / on track for delivery by the end of the financial year.

<p>Placements - Independent Sector Providers</p> <p>Placements £0.346m. There has been an increase in the cost of young people’s placements due to the high levels of demand from our neighbouring local authorities and nationally, reducing the availability of the right sort of placement in order to meet a young person’s needs.</p> <p>The impact of Covid19 has had an effect on looked-after children placements. From April to September there has been an increase of 34 new Looked After Children placements equating to full year effect £2.016m. Using trend analysis, an increase of +16 placements bimonthly is forecast. Increased costs by year end by £1.066m if realised.</p> <p>Education Participation and Skills (EP+S)</p> <p>£0.104m lost income; from training courses fees.</p> <p>£0.052m costs: home to school transport from lack of sufficient vehicles to allow for social distancing and SEND costs due to the implementation of emergency short break packages for some children with complex needs with 1 to 1 support replacing group based sessions.</p>		<p>All placements continue to be reviewed with a view to reduce costs.</p>

<p>PEOPLE – Community Connections</p> <p>Bed and Breakfast numbers continue to increase due to Covid19; payments to our partner The Alliance has increased due to demand for services.</p> <p>Additional costs for more housing and associated staffing; expected Youth Centre loss of income; BAU saving is because of grant maximization.</p>	0.897	<p>All pressures being reported are Covid19 related.</p> <p>The department has been tasked with achieving delivery plans of £0.113m, as well as £0.268m of savings brought forward from 2019/20 that were realised from one off savings and needed to be achieved in this financial year. It is thought that they will achieved in full, however, some of these may be achieved through one off savings again, which could cause further pressure in 2021/22.</p>
<p>PEOPLE - Strategic Cooperative Commissioning</p> <p>Includes additional Covid-19 payments made to providers and also reflects additional payments relating to Discharge claims from Health</p> <p>After a period of Adult Social Care (ASC) client numbers dropping, now seeing rises in the numbers of both residential and community clients.</p> <p>Covid19 has also had a large impact on the department, with increased costs to providers, both one off and ongoing, as well as a very large cost of Personal Protective Equipment (PPE) that is being used for the local authority and also for providers.</p>	4.256	<p>The market will continue to be monitored over the coming months and risks and issues will be escalated to CMT and Cabinet.</p> <p>At the moment, most of the pressures being reported are Covid19 related.</p> <p>At this time, the service are hoping to cover off all delivery plans, however most of these may be achieved through one off grants again, which will cause further pressure in 2021/22.</p> <p>The development of the next phase of transformation is underway to support the delivery of sustainable savings during 2020/21 and thus reduce the reliance on one off savings in future years.</p> <p>£1.992m Additional projected costs for the remainder of the financial year.</p>

<p>Office of the Director of Public Health</p> <p>At the moment the Bereavement Service is forecasting to budget for numbers of cremations, but any pressure will be around the decision not to increase prices this year. For both Bereavement and PPS, all pressures are Covid related.</p> <p>Following the move to local COVID Alert levels, Plymouth will be eligible for additional payments to support the undertaking of proactive containment and intervention measures. The service are awaiting confirmation of the allocation which is expected to be approx. £0.260m.</p>	0.336	<p>At the moment, all pressures being reported are Covid19 related.</p> <p>Bereavement will be monitored closely over the coming months to understand the trends emerging in this financial year. However this budget is ring-fenced and cannot be counted towards any favourable variations for the Directorate.</p>
<p>PLACE - Strategic Planning and Infrastructure (SP&I)</p> <p>The September monitoring report shows a favourable variation of about £0.073m since the previous month, with an end-year underspend forecast of about £0.173m.</p> <p>EVRS related savings relating to 20/21 have now been included in the monitoring return and additional savings have arisen through an improved position on planning application fees, albeit this is still significantly short of budget target due to the impact of Covid-19 on development activity.</p>	(0.173)	<p>SP&I Management will continue to closely monitor opportunities for additional income and spend savings given wider budget pressures. The Service Director identified in July 2020 a series of emergency budget decisions. These include:</p> <ul style="list-style-type: none"> • Freezing recruitment for a number of posts for the rest of 2020/2021 £0.176m; • Shutting down or intentionally limiting project spend for the rest of 2020/2021 £0.266m plus; • One-off capitalisation for 2020/2021; • Additional In-Year Fees for Services Provided and External Partnership Income;

<p>These additional savings have more than compensated for some increased costs elsewhere in the department, particularly in relation to revenue costs associated with the delivery of the department's major capital programme of transport projects.</p>		<ul style="list-style-type: none"> • Negotiating one-off savings where contributions can be offset by reserves held by partnerships; • Postponing the Local Green Space Development Planning Document and stopping non-revenue generating work; • EVRS has been included this month, which realised approx. £0.063 savings.
<p>PLACE - Management Support</p> <p>£0.338m Accumulated Place legacy efficiencies target following apportionment of historic Transformation costs.</p>	0.338	<p>Overall Place monitoring will continue to seek one off efficiencies by reducing costs and potential income opportunities to reduce this pressure. With the in-year Covid19 impact however this is unlikely to be realised in full.</p>
<p>PLACE - Economic Development</p> <p>There are pressures due to income no longer achievable from the Computer Complex as a result of asbestos discovery at Stoke Business Park, and lack of resource to deliver on agreed budget priorities.</p> <p>These are being offset in part from planned savings that have been achieved; including capitalisation and NNDR commitments have reduced rates delisting.</p> <p>In addition there are pressures as a result of Covid19 impacting on commercial activities: these include but not limited to; Asset Investment Fund, Mount Edgumbe, The Box and City Market.</p>	2.733	<p>Risk based intelligence monitoring will ensure that these pressures are kept under ongoing review and reported appropriately.</p> <p>It is anticipated that National Government business grant payments to tenants will enable these PCC delayed invoice payments to be made. There remains however a significant risk of write off from tenants who do not recover and go out of business. This level of write off risk has been assessed by the Land and Property team for each area within ED.</p>

<p>PLACE - Street Services</p> <p>Street Scene & Waste (SSW) services:</p> <p>Street Scene and Waste are reporting an adverse variation of £2.168m.</p> <p>COVID-19 has also had a significant impact on SSW, causing a forecasted pressure of £1.093m due to lost income through Trade Waste, Bulky Waste and Sales of Recyclables, as well as additional costs as a consequence of increased tonnages and having to cease and then reopen services.</p> <p>Moreover, many of the agency and overtime costs are directly related to operating in a COVID-19 environment.</p> <p>SSW have BAU pressures of £0.519m, attributable to such things as vehicle running and maintenance costs. Grounds has an ongoing pressure of £0.155m in relation to backdated grant monies owed to the National Trust as well as reporting COVID-19 related pressure of £0.124m (of which £0.068 is lost income).</p> <p>Control and increased accountability are in place to drive down operational costs, increase income and manage historical pressure.</p>	<p>2.168</p>	<ul style="list-style-type: none"> • Street Scene and Waste has undergone a series of end-to-end reviews to understand the genesis of the cost pressures that exist across the service. • The service is looking at a series of measures that will introduce more accountability and tighter controls. • As part of the review, the service is also undergoing a series of changes as part of its modernisation agenda and this should see improved income, which will in part address the shortfall as well as some (but not all) of savings targets. • The impact of Covid-19 is significant and the service continues to monitor and assess the implications, particularly for trade and commercial income, as well as the additional costs of running Covid-safe services and adjusting working practices in a dynamic pandemic environment.
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<p>Fleet and Garage:</p> <p>Fleet and Garage are reporting a pressure of £0.127m. Fleet of £0.077m and Garage of £0.050m.</p> <p>Highways and Car Parking:</p> <p>Highways and Car Parking are currently reporting a pressure of £4.876m which is made up of £4.525m potential loss from Car parking income from On Street & Off Street, Permit Parking, Penalty Charge Notices & Corporate Permits based on the worst case scenario.</p> <p>£0.208m Efficiency Target not being achieved. £0.200m Tamar Bridge & Torpoint Ferry loss of income (shared with Cornwall). £0.103m mooring income & loss of rental from cruise operators. £0.025 Highways Legal Fees.</p> <p>There have been some staffing savings as a result of vacant posts and EVRS which total (£0.070m) and additional Capitalised Salaries targets of (£0.111m) and an expected reduction in spend on Safety Camera Partnership of (£0.026).</p>	<p>0.127</p> <p>4.876</p>	<p>The Tamar Bridge and Torpoint Ferry Joint Committee is predicting a shortfall of £4.2m income in 2020/21. The Act establishing the bridge requires that accumulated reserves are used first to offset any in year loss. Plymouth will be claiming its share (£2.1m) of the loss from the Government although at present guidance suggests we will only receive 71p in the £. After use of the reserves if there is still a deficit this is shared equally between Plymouth and Cornwall. At present the position is estimated to be £0.2m.</p>
<p>CORPORATE ITEMS</p> <p>There is £2.953m of pressure for The Way We Work (TWWW) programme as shown in the MTFP. Business</p>	<p>4.239</p>	<p>Boards have been convened to look at component of TWWW programme, including for example, the Accommodation strategy to review impact of Covid 19 on future service delivery.</p>

<p>Support Review resulted in £0.247m savings being captured.</p> <p>Costs totalling £1.286m are being forecast for the Temporary Mortuary which includes costs for PPE, equipment and signage.</p>		<p>EVRS council wide programme will drive out £0.500m this financial year. These savings are now reflected within each service area;</p> <table border="1" data-bbox="1169 268 2011 614"> <thead> <tr> <th>Service Area</th> <th>£m</th> </tr> </thead> <tbody> <tr> <td>Children's Services</td> <td>-0.005</td> </tr> <tr> <td>Customer and Corporate Services</td> <td>-0.136</td> </tr> <tr> <td>Executive Office</td> <td>-0.035</td> </tr> <tr> <td>Finance</td> <td>-0.014</td> </tr> <tr> <td>People</td> <td>-0.087</td> </tr> <tr> <td>Place</td> <td>-0.147</td> </tr> <tr> <td>Business Support</td> <td>-0.084</td> </tr> </tbody> </table>	Service Area	£m	Children's Services	-0.005	Customer and Corporate Services	-0.136	Executive Office	-0.035	Finance	-0.014	People	-0.087	Place	-0.147	Business Support	-0.084
Service Area	£m																	
Children's Services	-0.005																	
Customer and Corporate Services	-0.136																	
Executive Office	-0.035																	
Finance	-0.014																	
People	-0.087																	
Place	-0.147																	
Business Support	-0.084																	
TOTAL	26.559																	
Less balance of COVID 19 grants (Tranche 1-3)	(17.707)																	
Less estimated ICS	(3.087)																	
Less Tranche 4 COVID 19 grant	(4.843)																	
NET TOTAL	0.922																	

Appendix I

Capital Finance Report Quarter 2 2020/21

The five year capital budget 2020-2025 is currently forecasted at £621.182m as at 30 September 2020. The capital budget has been adjusted to take into account new approvals and changes to the capital programme and adjustments to the income assumptions shown in table I.

Current Capital Resources

Table I The Capital budget consists of the following elements:

Description	£m
Capital Programme approved by CCIB	390.058
Income Assumptions *	231.124
Total Revised Capital Budget for Approval (2020-2025)	621.182

* Estimate of income to be received to finance future capital projects (funding see Table 2c)

Within the approved budget (representing forecast resources), the Capital Programme represents projects that have been approved by the City Council Investment Board (CCIB). Project officers prepare detailed business cases and present them to the board and if approved the CCIB recommends them to the Leader for approval. Once the executive decision has been signed by the leader the projects are added to the Capital Programme for delivery.

Tables 2 and 3 below shows the revised capital programme for the period 2020-2025, as at the end of September 2020.

Revised Capital Programme

Table 2a Capital Programme by Directorate

Directorate	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£m	£m	£m	£m	£m	£m
People	7.610	0.632	0.172	-	-	8.414
Place	155.300	92.960	68.743	10.706	2.676	330.385
Customer & Corporate	8.633	29.613	-	-	-	38.246
Public Health	5.209	7.804	-	-	-	13.013
Total	176.752	131.009	68.915	10.706	2.676	390.058
Financed by:						
Capital Receipts	4.465	4.057	2.152	0.608	0.659	11.941
Corporate funded borrowing	39.626	39.852	11.862	4.827	2.017	98.185
Service dept. supported borrowing	62.438	48.196	28.518	4.020	0	143.172
Grant funding	61.697	28.468	25.523	0	0	115.688
SI06 & CIL	6.621	10.319	0.860	1.250	0	19.050
Other contributions	1.905	0.117	0	0	0	2.022
Total Financing	176.752	131.009	68.915	10.706	2.676	390.058

Table 2b Funding of the 2020-25 Capital Programme

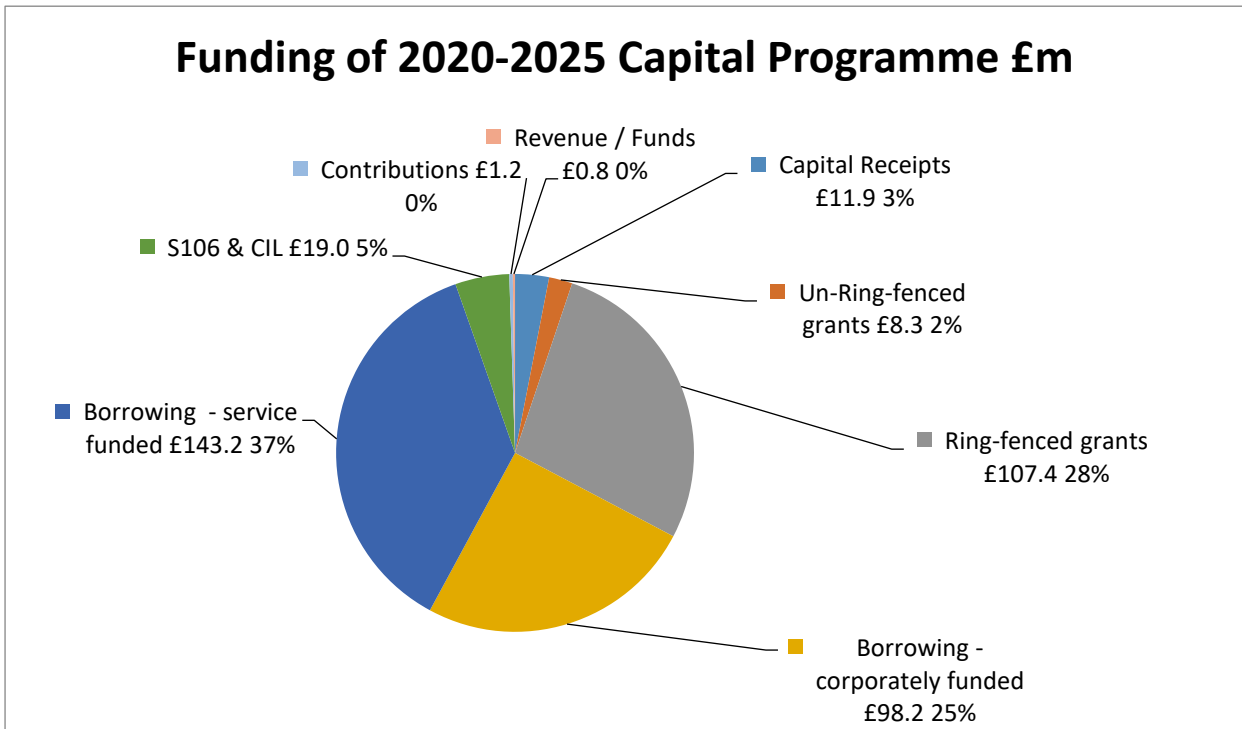


Table 2c Income Assumptions Funding Estimates

Funding Estimates	2020/21	2021/22	2022/23	2023/24	2024/25	Total
	£m	£m	£m	£m	£m	£m
Capital receipts	1.275	0	0.462	0.939	0.914	3.590
Corporate & service borrowing	0	0	0	0	0	0
Grants	12.647	26.130	7.067	146.696	2.126	194.666
S106 and CIL	4.575	4.575	4.575	4.575	4.575	22.875
Other sources	0.227	1.298	7.268	0.600	0.600	9.993
Total	18.724	32.003	19.372	152.810	8.215	231.124

Covid 19

The effect from Covid 19 has slowed some elements of the capital programme delivery. As we come out of lock down the capital projects are all getting back to work but with the extra safety requirements of social distancing. There will be slippage in the delivery of the capital programme but the Resurgam group has been set up to accelerate the delivery of the capital programme.

Table 3: Capital Programme by Delivery Outcome

Primary Outcome of Projects	£m
Securing Growth in the City Centre/Waterfront	18.024
Securing Growth in Derriford and the Northern Corridor	57.398
Securing Growth in the Eastern Corridor	8.602
Delivering More/Better Housing	18.995
Ensuring Essential City Infrastructure	92.673
Improving Neighbourhoods and Community Infrastructure	3.910
Ensuring Good Quality School Places	1.802
Growing the Economy	55.964
Delivering Oceansgate	12.903
Connecting the City	26.996
Celebrating Mayflower	4.857
Delivering The Box	3.140
Transforming Services	84.792
Total	390.058

City Council



Date of meeting:	16 November 2020
Title of Report:	City Council meeting dates 2021/22
Lead Member:	Councillor Peter Smith (Deputy Leader)
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Jamie Sheldon (Senior Governance Advisor)
Contact Email:	Jamie.sheldon@plymouth.gov.uk
Your Reference:	JS20
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The purpose of this report is to provide the City Council meeting dates for 2021/22. Consideration has been given to avoiding the schedule of main political party conferences, the Local Government Association conference and other key clashes in proposing these dates.

Recommendations and Reasons

That Council notes the following dates for meetings to be held in 2021 and 2022 –

14 June 21
13 September 21
22 November 21
24 January 22
28 February 22
21 March 22
20 May 22 - AGM

Alternative options considered and rejected

The Council's Annual calendar of meetings is agreed at its January meeting. This report gives advanced notification of proposed dates to aid Councillors' in their diary planning.

Relevance to the Corporate Plan and/or the Plymouth Plan

The meetings of Council are a central element of the Democratic process of the Council which supports the Democratic values of the Corporate Plan

Implications for the Medium Term Financial Plan and Resource Implications:

None identified.

Carbon Footprint (Environmental) Implications:

There are no direct implications.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

None identified.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
		1	2	3	4	5	6	7

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
	1	2	3	4	5	6	7

Sign off:

Fin	djn.2 0.21. 126	Leg	It/622 25/11 1120	Mon Off		HR		Assets		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt (Assistant Chief Executive)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 11/11/2020											
Cabinet Member approval: Councillor Pete Smith (Deputy Leader)											
Date approved: 06/11/2020											

City Council



Date of meeting:	16 November 2020
Title of Report:	Urgent Key Decisions
Lead Member:	Councillor Tudor Evans OBE (Leader)
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Andrew Loton (Head of Governance, Performance and Risk)
Contact Email:	Andrew.loton@Plymouth.gov.uk
Your Reference:	UKD2020
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

Per section 4.5 of Part C and section 14 of Part F of the Constitution, urgent key decision are required to be reported to the next ordinary Council meeting after they were taken. The report sets out the following urgent key decisions taken by the Leader and Cabinet Members:

- 13 October 2020: COVID-19 – Test and Trace Discretionary Support Payments.

Recommendations and Reasons

Recommendation: That Council note the urgent key decision taken by the Cabinet Member for Housing and Co-operative Development and published on the date noted.

Reason: Council is required to note urgent key decisions taken as stated within the Constitution.

Alternative options considered and rejected

No alternative options given the Constitutional requirement to report the Urgent Key Decisions to Council.

Relevance to the Corporate Plan and/or the Plymouth Plan

The decisions taken within this report each support the vision and values within the Corporate Plan. Each decision would have a direct bearing on either the Growing City or Caring Council elements of the Plan.

Implications for the Medium Term Financial Plan and Resource Implications:

The implications of each decision has been listed within the report.

Carbon Footprint (Environmental) Implications:

The implications of each decision have been detailed within individual report.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

Implications for each decision have been detailed within individual reports.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Urgent Key Decisions							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin	pl.20. 21.14 4.	Leg	It/622 25/11 1120	Mon Off		HR		Assets		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt (Assistant Chief Executive)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 09/11/2020											
Cabinet Member approval: Councillor Tudor Evans OBE (Leader)											
Date approved: 12/11/2020											

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – HCD02 20/21

Decision				
1	Title of decision: COVID-19 Test and Trace Discretionary Support Payments			
2	Decision maker (Cabinet member name and portfolio title): Councillor Chris Penberthy (Cabinet Member for Housing and Co-operative Development)			
3	Report author and contact details: Emma Rose (Strategic Development Manager) 01752 312571 emma.rose@plymouth.gov.uk			
4	Decision to be taken: Agree a framework for decision making on receipt of applications for test and trace discretionary support payments			
5	Reasons for decision: To apply the latest guidance issued 9 October 2020 relating to the government allocation of test and trace support payment funds to Plymouth City Council. This discretionary fund is designed to support employed and self-employed customers required to self-isolate by the national Covid-19 test and trace service, who are unable to work from home and suffer a drop in earnings which would compromise their ability to self-isolate. The national scheme covers eligible customers in receipt of a means tested benefit and the discretionary fund covers eligible customers not in receipt of a means tested benefit.			
6	Alternative options considered and rejected: Plymouth City Council administers the discretionary fund and must have a policy to cover how it will be administered. There is no option to do nothing			
7	Financial implications: Central government funding is provided for the discretionary fund and, once exhausted, there will be no more discretionary support. Separate central government funding has been provided for the implementation and administration of the national and discretionary schemes.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new
			x	

				commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million
		x		is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the <u>Forward Plan of Key Decisions</u>	n/a		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	This is an urgent decision in an emergency situation which will support the legal requirements to self-isolate when advised to do so by the Test and Trace service		
10	Please specify any direct environmental implications of the decision (carbon impact)	No direct implications.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes	x	(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No		(If no, go to section 13a)
12a	Reason for urgency: To implement emergency guidance as a result of the Covid-19 pandemic to support some of our most vulnerable residents			
12b	Scrutiny Chair Signature:	Councillor Mary Aspinall approved by email.	Date	13/10/2020
	Scrutiny Committee name:	Health and Adult Social Care Overview and Scrutiny Committee		
	Print Name:	Councillor Mary Aspinall		
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	x	(If no go to section 14)

I3b	Which other Cabinet member's portfolio is affected by the decision?			
I3c	Date Cabinet member consulted			
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	x	
I5	Which Corporate Management Team member has been consulted?	Name	Andy Ralphs and Ruth Harrell	
		Job title	Strategic Director of Customer and Corporate Services Director of Public Health	
		Date consulted	6 October 2020	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS48 20/21	
		Finance (mandatory)	djn.20.21.117	
		Legal (mandatory)	lt/35424/121020	
		Human Resources (if applicable)		
		Corporate property (if applicable)		
		Procurement (if applicable)		
Appendices				
I7	Ref.	Title of appendix		
	A	Briefing report (Test and Trace Discretionary Support Payments)		
Confidential/exempt information				
I8a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is

		No	x	not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	13/10/2020			
Print Name	Councillor Chris Penberthy (Cabinet Member for Housing and Co-operative Development)							